



**INVITATION TO BID
NATIONAL COMPETITIVE BIDDING (NCB)**

Date of Issue: 13TH November, 2025.

Closing Date: 02TH December, 2025

1. Malawi Police Service (MPS) intends to use its budgeted funds in the 2025-2026 financial year for procurement of Musical Instrument and Construction of Chisinga Police Border Post in Kasungu District and invites sealed bids from eligible bidders.
2. Bidding shall be conducted in accordance with Open Tendering procedures as contained in the Public Procurement and Disposal of Assets (PPDA) Act 2025 and Public Procurement Regulations of 2020.
3. Interested bidders may obtain further information and inspect the bidding document at the address given in paragraph five (5) below between 08:00 to 12:00 hours and 13:30 to 16:30 hours from Monday to Friday.
4. **Bidders for Construction of Chisinga Police Border Post must attend the site visit and briefing sessions on Thursday, 20th November, 2025, 1100hrs, at Chisinga Police Border Post. Failure to attend the site visit and briefing sessions shall lead to disqualification of the bid**
5. A complete set of bidding document prepared in English language may be obtained by interested bidders upon **cash payment of MK30,000.00 per tender document which is non-refundable.** Payment shall be made at **National Police Headquarters Cashier's Office** and the method of payment shall be in form of cash. Bidding document will be inspected and collected from **Procurement and Disposal Unit, National Police Headquarters, P/Bag 305, Lilongwe 3**, upon production of a valid receipt.
6. Please note that bidding documents are in the following categories.

Seria l #	Description	Procurement Ref. number	Delivery Period
1	Supply & Delivery of Musical Instruments	MPS/NCB/06/11/2025-2026/M/I	4 Months
2	Construction of Chisinga Police Border Post	MPS/NCB/06/11/2025-26/CH/B	4 months

7. The Bids will be opened in the presence of the bidders' representatives who choose to attend at National Police Headquarters Officers Mess at 14:00 hours on Tuesday 2ND December, 2025.
8. Late submissions will be rejected and returned unopened. Electronic Bidding is **not** allowed. Sealed envelopes marked with Procurement reference numbers indicated above should be deposited in the Tender Box placed at National Police Headquarters Reception at or before 14:00 hours on Tuesday 2ND December, 2025 to the address below.

**The Chairperson
Internal Procurement and Disposal Committee
National Police Headquarters
P/Bag 305
Lilongwe.**